

Rawlins County Unified School District # 105
Board of Education Meeting Minutes
6:30 p.m., July 19, 2021
Rawlins County Elementary Board Room

Board Members Present: Megan Rippe, Dianna Kastens, Terry Ballard, Isaac Marintzer, Jessica Miller, Bill Finley, Matt Finley

Others Present: Eric Stoddard, Emily Green, Chandler Pettibone, Mark Mosley, Dietrich Kastens, Lacy Sramek, Victoria Rall, Kati Latulip, Dana Juenemann

22-001 Approval of Agenda

Motion by Jessica Miller second by Dianna Kastens to approve the agenda as amended. Motion carried 6-0.

22-002 Approval of Minutes of the June 21st, 2021 Regular Meeting

Motion by Dianna Kastens second by Isaac Marintzer to approve the minutes from the regular June 21, 2021 meeting as presented. Motion carried 6-0.

Matt Finley arrived at the meeting at 6:40pm.

22-003 Discussion/Action Community use of Equipment

Dianna Kastens stepped out of the meeting. Mr. Dietrich Kastens was in attendance to discuss a request for the use of a district bus.

Motion by Terry Ballard second by Isaac Marintzer to allow the Kastens family to use school bus 02-17 for a family reunion around the county with Mark Mosley being the driver. Motion carried 5-1 (Jessica Miller cast a no vote).

Dianna Kastens stepped back into the meeting.

22-004 Discussion/Action-Local Attorney

No action taken.

22-005 Discussion/Action Consent Agenda Reorganization Appointments:

- a) Superintendent of Schools – Eric Stoddard
- b) Clerk of the Board - Emily Green
- c) Deputy Clerk – Susan McCain
- d) Treasurer of Board –Susan McCain
- e) Food Service Representative – Emily Green
- f) Hearing Officer for Lunch Applications – Eric Stoddard
- g) KPERs Designated Agent – Emily Green
- h) Truancy Officers, Prior Enrolled Students – Bldg. Principals

- i) Truancy Officers, Non-Enrolled Students – Eric Stoddard
- j) Section 504 Coordinator – Eric Stoddard
- k) Title VI Coordinator – Eric Stoddard
- l) Title VII Coordinator – Eric Stoddard
- m) Title IX Coordinator – Eric Stoddard
- n) Homeless Coordinator – Eric Stoddard
- o) Freedom of Information Officer – Eric Stoddard
- p) District Custodian of Records – Emily Green
- q) RCHS Custodian of Records – Matt Smith
- r) RCES Custodian of Records – Lacy Sramek
- s) School Attorney – KASB Legal Department
- t) Petty Cash Limits: i. USD Office \$500 ii. RCHS \$300 iii. RCES \$300
- u) Employee Bonds: i. Clerk \$25,000 ii. Treasurer \$25,000 iii. Superintendent \$25,000
- v) Official Newspaper of Legal Publications: Rawlins County Square Deal
- w) Designating The Bank as the official depository of funds for the district.
- x) Adoption of 1,116 Hour Calendar
- y) Adopt GAAP Waiver Resolution
- z) Adopt Mileage Payment Amount at the state rate of \$0.575
- a1) Adopt an early payment request policy per K.S.A 12-105b(e) and designate the clerk to make such payments
- a2) Designate building principals and secretaries to be responsible for gate receipts following K.S.A. 72-8202d
- a3) Designate March 11, 2022 and April 18, 2022 as inclement weather make-up days.
- a4) Insurance coverage- Herndon Insurance Agency, agents for EMC Insurance

Motion by Jessica Miller second by Isaac Marintzer to approve the reorganization appointments as amended as stated on the agenda. Motion carried 7-0.

22-006 Discussion/Action Appointment of NKESC Board Representative

Motion by Matt Finley second by Terry Ballard to appoint Megan Rippe as our USD 105 rep on the NKESC Board. Motion carried 7-0.

22-007 Discussion/Action Appointment of Northwest Tech Board Representative

Motion by Terry Ballard second by Isaac Marintzer to appoint Matt Finley as our USD 105 rep on the Northwest Tech Board. Motion carried 7-0.

22-008 Discussion/Action Approval of God’s Little Saints transportation request

Motion by Jessica Miller second by Matt Finley to approve God’s Little Saints preschool transportation request, as well as the Head Start transportation request following the same policy as God’s Little Saints Preschool policy, for the use of our school buses and transportation of students for the 2021-2022 school year. Motion carried 7-0.

22-009 Discussion/Action FEMA Hazard Mitigation Plan

Motion by Dianna Kastens second by Jessica Miller to approve the FEMA Hazard Mitigation Plan through resolution FY 22-001. Motion carried 7-0.

22-010 Discussion/Action Approval Athletic Training Services Agreement

Moved this item to the end of the agenda, as amended.

22-011 Discussion/Action Preliminary Budget Figures

Mr. Stoddard gave an overview of the budget information for next year.

22-012 Discussion/Action Elementary Roof Bids

Motion by Matt Finley second by Terry Ballard to accept the bid from Weathercraft for \$18,480 for the repair of the elementary school roof. Motion carried 7-0.

22-013 Discussion/Action Out of District Transportation Requests

Motion by Isaac Marintzer second by Dianna Kastens to approve the renewal of the out of district transportation student requests as presented. Motion carried 7-0.

22-014 Action/Discussion Surplus Technology

Motion by Jessica Miller second by Isaac Marintzer to declare the 54 Cisco IP Phones, 4 MacBook Air Computers and the 1 MacBook Pro Computer as surplus property. Motion carried 7-0.

Motion by Matt Finley second by Isaac Marintzer to recycle the 54 Cisco IP Phones and put the 4 Macbook Air Computers and 1 MacBook Pro Computer up for silent bid to the public. Motion carried 7-0.

22-015 Administrator Reports

Superintendent:

- Shared the update to school districts on COVID case numbers and CDC guidance
- Commissioner Watson is touring the State and will be in Colby on July 27th

RCES Principal:

- RCHS custodians and summer help have been cleaning and waxing the classrooms
- Elementary teachers came in and unloaded the new reading curriculum
- PTO will be planning the open house to kickoff school

Motion by Matt Finley second by Dianna Kastens to declare the two old reading curriculum's, Reading Street and Trophies, and the old math curriculum, Math & Focus as surplus property. Motion carried 7-0.

Motion by Matt Finley second by Isaac Marintzer to find a facility to donate the surplus property to. Motion carried 7-0.

22-016 Discussion/Action-Payment of Claims

Motion by Dianna Kastens second by Terry Ballard to approve the payment of claims. Motion carried 7-0

22-017 Executive Session for Non-Elected Personnel

Motion by Jessica Miller second by Terry Ballard to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 10 minutes and return to open session at 7:41pm. Executive session shall include the board, administration and Lacy Sramek. Motion carried 7-0.

The Board returned to open session at 7:41pm.

Motion by Matt Finley second by Isaac Marintzer to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 7 minutes and return to open session at 7:49pm. Executive session shall include the board, administration and Lacy Sramek. Motion carried 7-0.

The Board returned to open session at 7:49pm.

Motion by Matt Finley second by Terry Ballard to go into executive session for non-elected personnel to protect the privacy of the individuals involved for 10 minutes and return to open session at 8:00pm. Executive session shall include the board, administration and Lacy Sramek. Motion carried 7-0.

The Board returned to open session at 8:00pm.

22-018 Action on Executive Session

Motion by Dianna Kastens second by Jessica Miller to accept the resignation of Adam Tully, Lorenzo Tully, Jessica Tully and Olivia Tully and approve the hiring of Mary Jo Castillo as an elementary teacher and Erin Shively as a para-professional. Motion carried 7-0.

22-010 Discussion/Action Approval Athletic Training Services Agreement

Motion by Matt Finley second by Isaac Marintzer to approve the athletic training contract with Emily Wahrman for the upcoming school year. Motion carried 7-0.

22-018A Executive Session for Student Matter

Motion by Dianna Kastens second by Isaac Marintzer to go into executive session for student matters to protect the privacy of the individuals involved for 7 minutes and return to open session at 8:12pm. Executive session shall include the board, administration and Lacy Sramek. Motion carried 7-0.

The Board returned to open session at 8:12pm.

Motion by Matt Finley second by Terry Ballard to go into executive session for student matters to protect the privacy of the individuals involved for 10 minutes and return to open session at 8:23pm. Executive session shall include the board, administration and Lacy Sramek. Motion carried 7-0.

The Board returned to open session at 8:23pm.

22-019 Adjournment

Motion by Bill Finley second by Matt Finley to adjourn the meeting. Motion carried 7-0.

Emily Green
Board Clerk